



Maharashtra Information Technology Corporation Limited
(A GOVERNMENT OF MAHARASHTRA ENTERPRISE)



Scrutiny Workflow for Farmers' Applications

Submitted to

Agriculture Department, Maharashtra.

Submitted by

Maharashtra Information Technology Corporation Ltd.

(A Govt. of Maharashtra Enterprise)

Submitted On

26-10-2020

Scrutiny workflow for Farmers' Applications

- After successful lottery beneficiary farmers uploads the document and the applications will be forwarded for scrutiny to logins of Agriculture department Staff and officers concerned.
- For scrutiny of farmers application multiple desks are created and field staff/ officers of the Agriculture department can scrutinize applications received using following URL :
<http://AgriDBTworkflow.mahaonline.gov.in/>

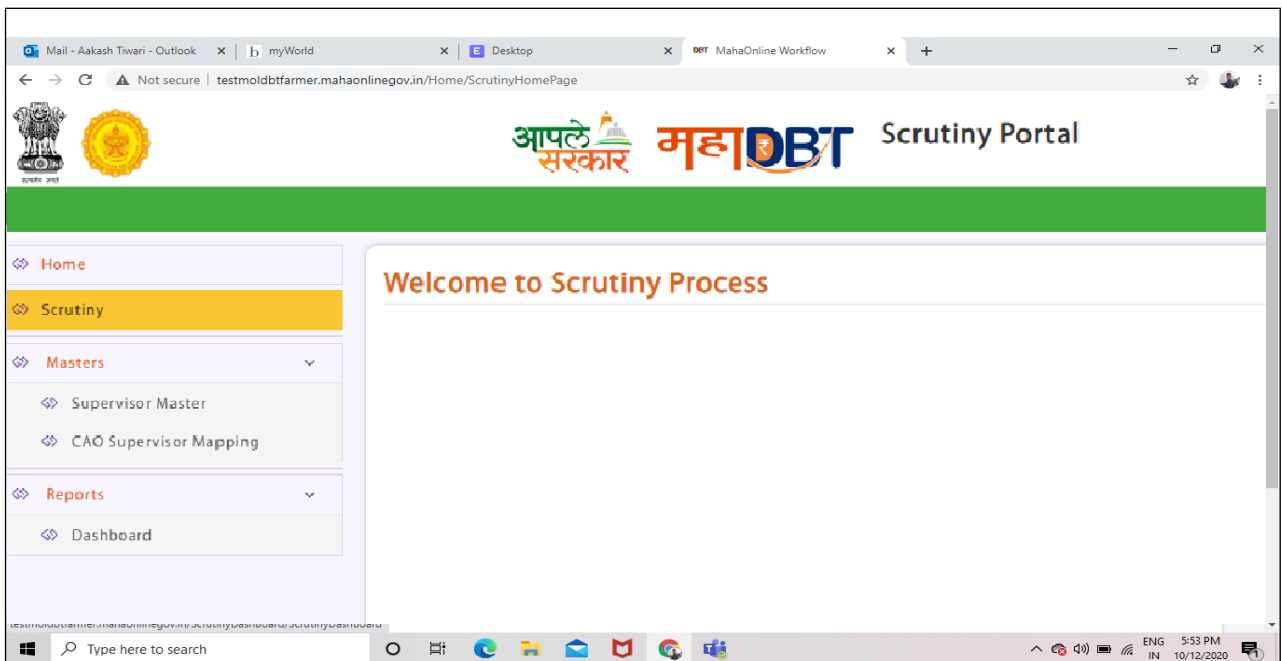
After that user has to login using desk user ID, Password and Captcha display on screen

- After successful desk login below screen will be displayed

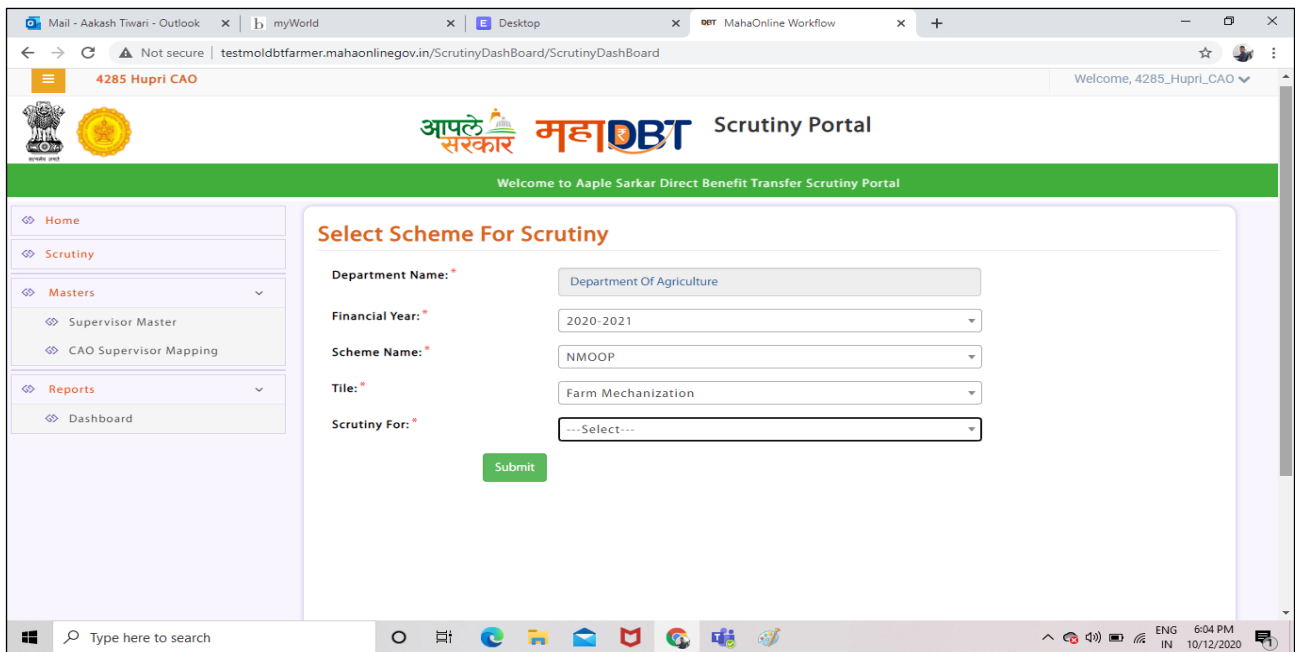
The screenshot displays the 'MahaOnline Farmer Scrutiny Portal' in a web browser. The page features a header with the Government of Maharashtra logo and the text 'आपले सरकार महाDBT Farmer Scrutiny Portal'. Below the header is a navigation bar with 'Welcome to Farmer Scrutiny Portal'. The main content area is divided into several sections:

- Notice:** A section on the left for displaying notices.
- Application, Allotment, Scrutiny, Disbursement:** Four main service tiles, each with an icon and an upward arrow. Below these tiles is a paragraph explaining the DBT service and a list of three steps: 'Step 1 Online Application', 'Step 2 Lottery Process', and 'Step 3 Scrutiny'.
- Login:** A login section on the right with fields for 'Enter Username' and a password field, a 'Try another' link, a captcha area with the instruction 'Enter the text you see above:', a green 'Login' button, and a 'Forgot Password?' link.

The browser's address bar shows 'testmoldbtfarmer.mahaonline.gov.in'. The Windows taskbar at the bottom indicates the system time as 7:29 AM on 10/13/2020.



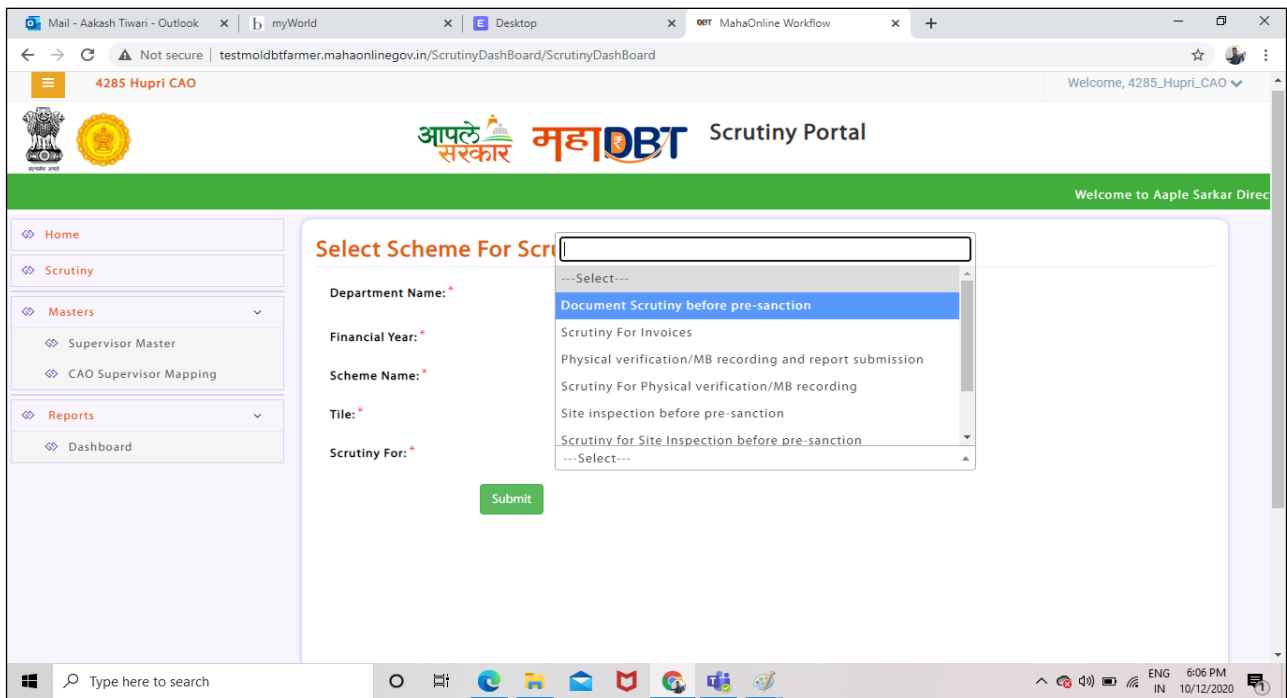
- For scrutiny of received applications user needs to click on scrutiny menu tab



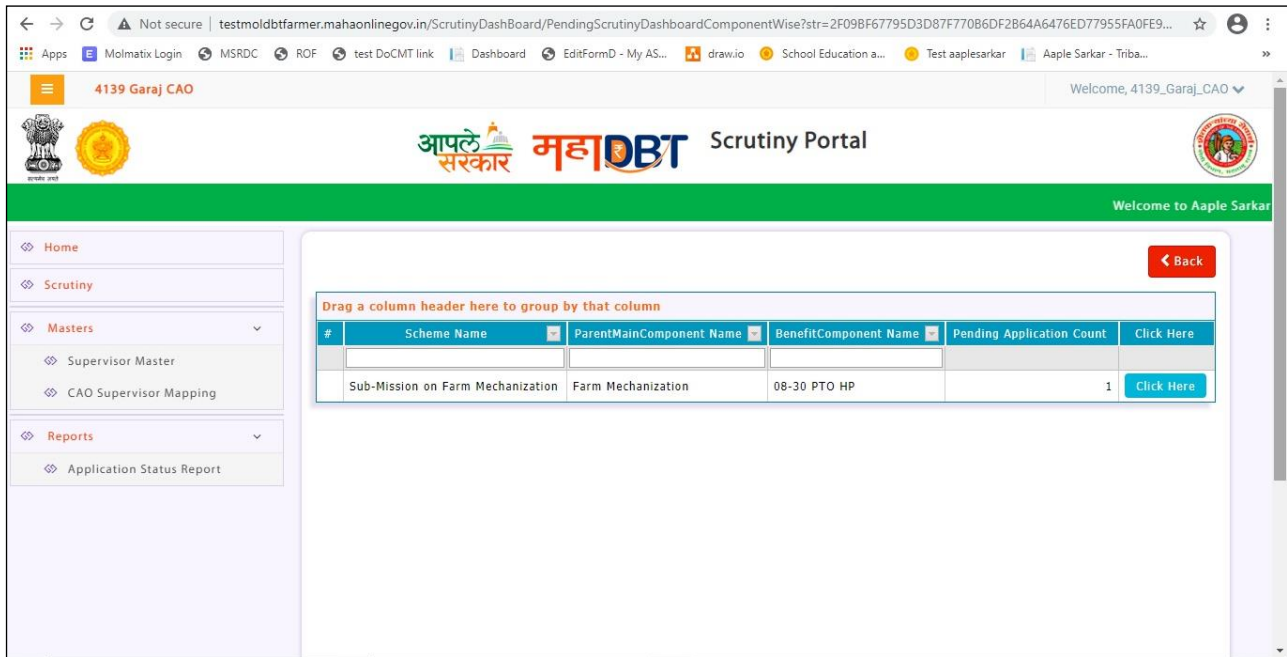
- After clicking on scrutiny tab above window will be opened and user can select options provided in drop down list

(For eg : if desk user wants to scrutiny for uploaded documents after lottery the user needs to Select department name, financial year, scheme, Main Component Tile, and choose relevent option for which scrutiny is to be done for: document scrutiny before pre-sanction)

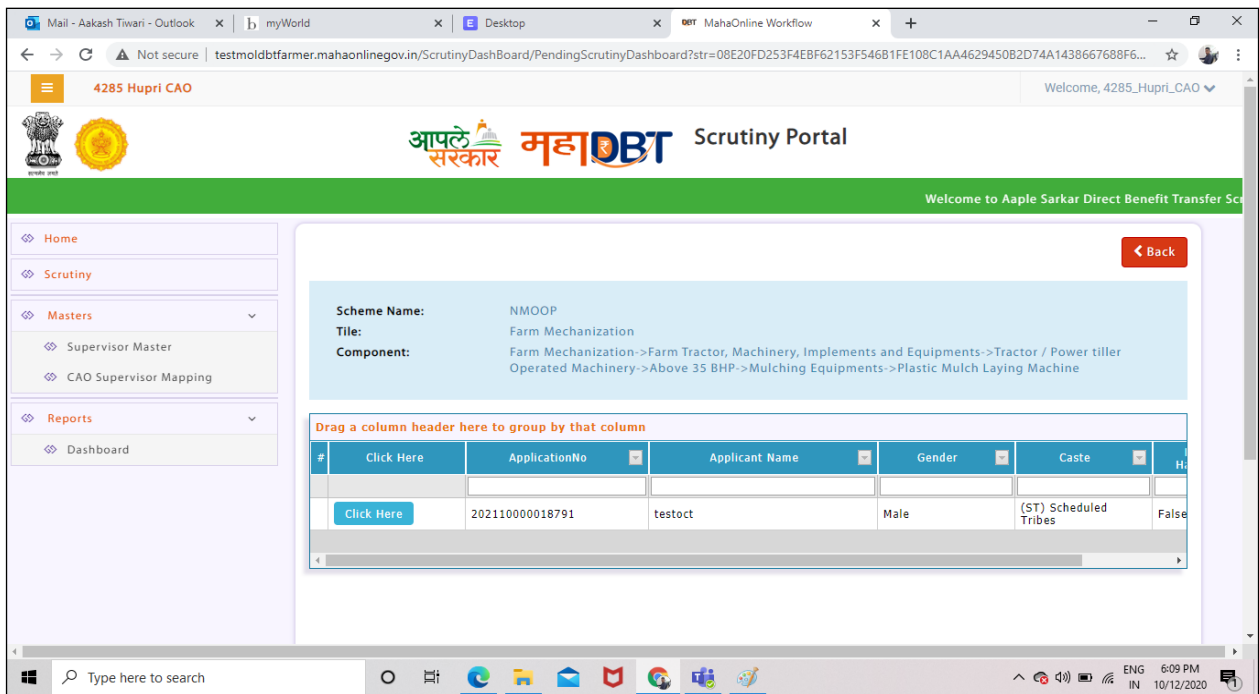
- On selection as per menu below screen will be displayed , in that all components name, and counts will be displayed for scrutiny



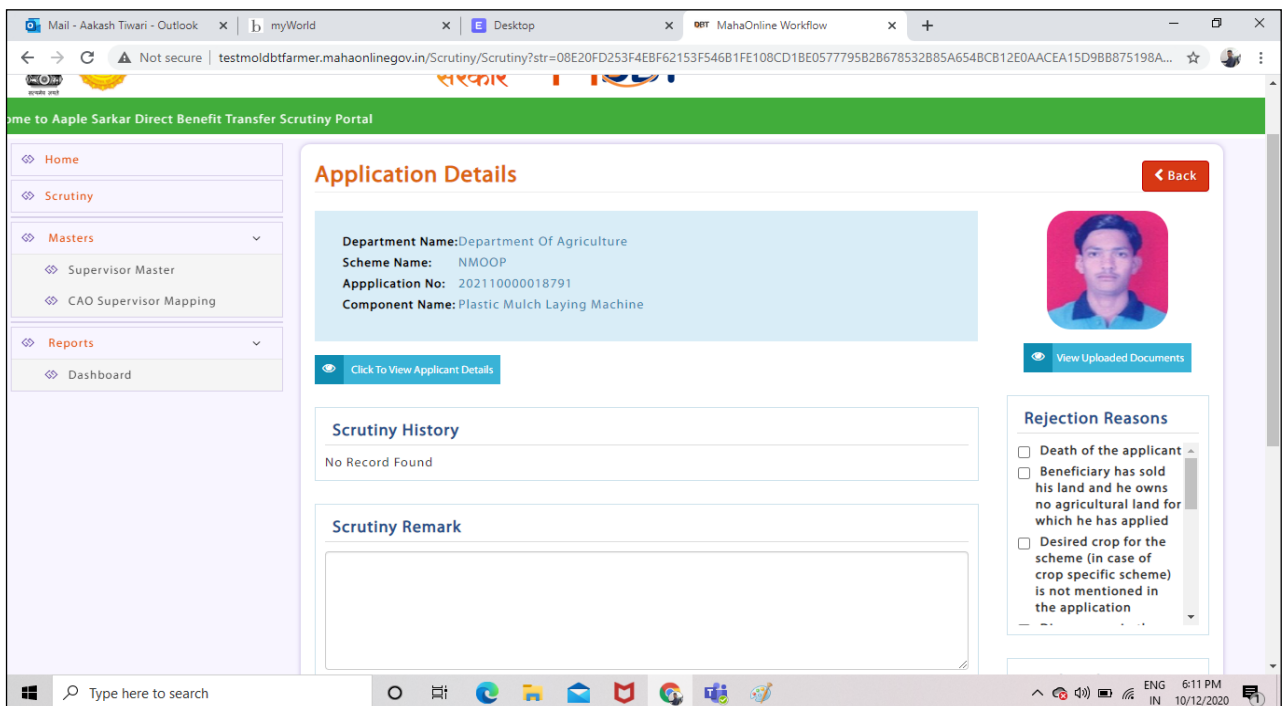
User will get the list of applications received for scrutiny of documents uploaded by farmers selected in lottery



- When user clicks on "Click Here" option then below screen will be displayed to desk user :

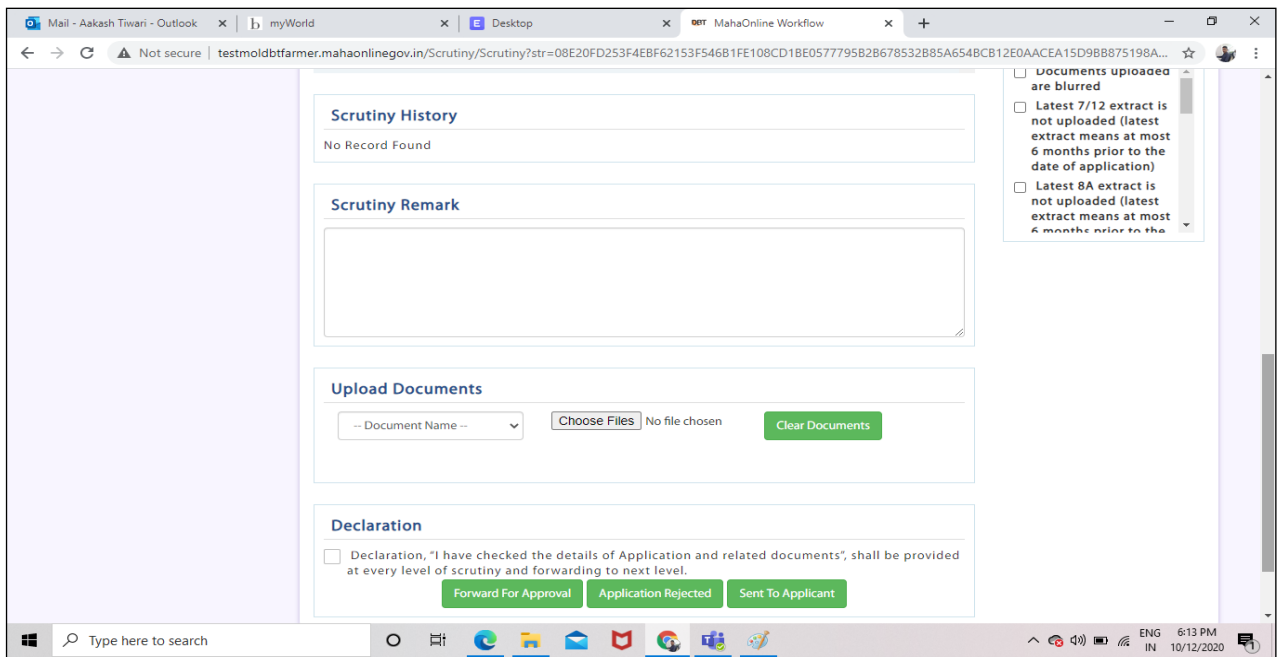


- In above screen summary of component allotted to beneficiary farmer will be displayed, after that when user clicks on "Click Here " button below screen will be appear

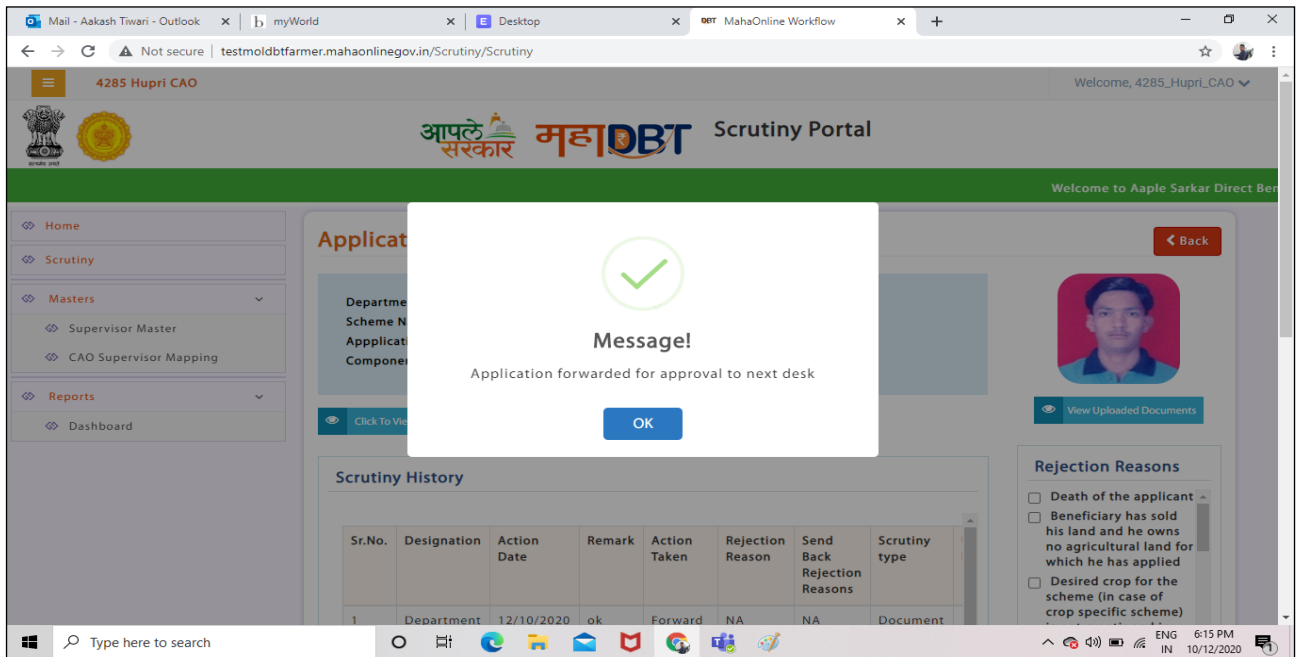


- In above screen, user can see and verify details for Applicant if user wants to check the applicant profile details, user needs to click on "Click to view applicant details" button
- In above screen user can see and verify details for Applicant, if user wants to check the applicant documents then user needs to click on "View Uploaded Document"

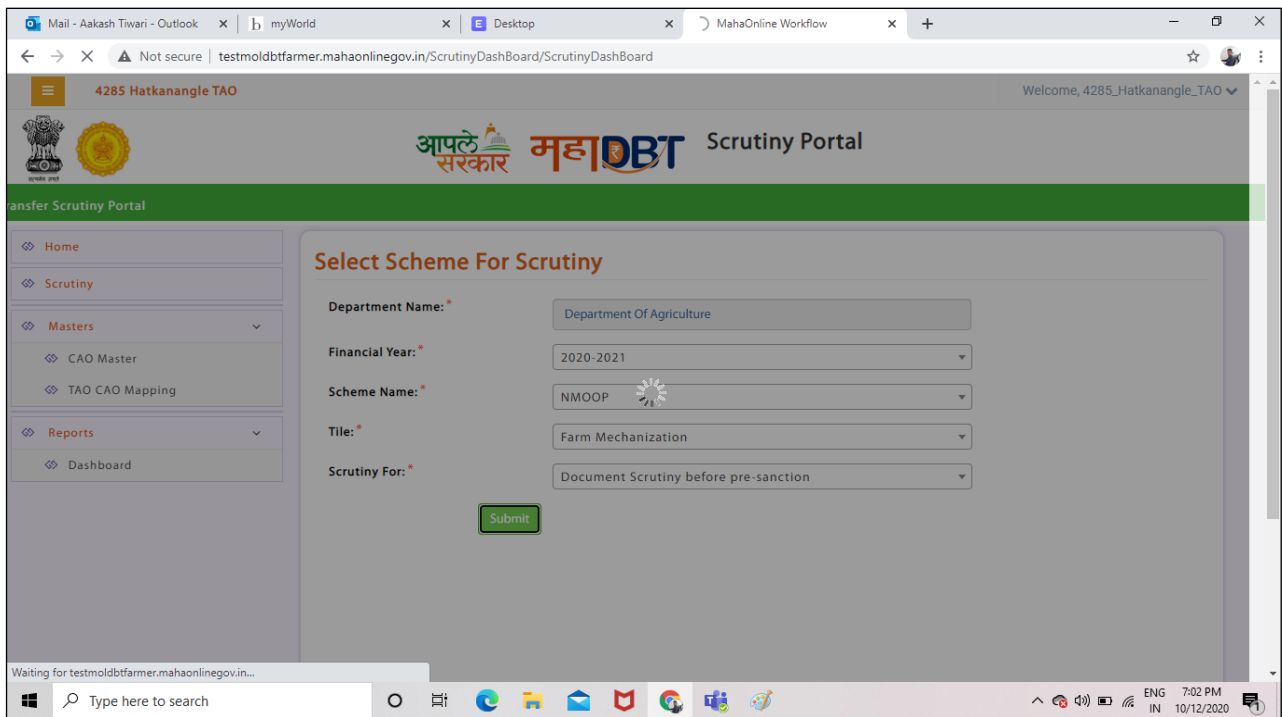
\After verifying all the details, user can give his remarks. User may be able to upload document if desired so (Administrative & technical sanction orders, estimates, site inspection report etc.) or user may record his remarks if there is any discrepancy found in the application



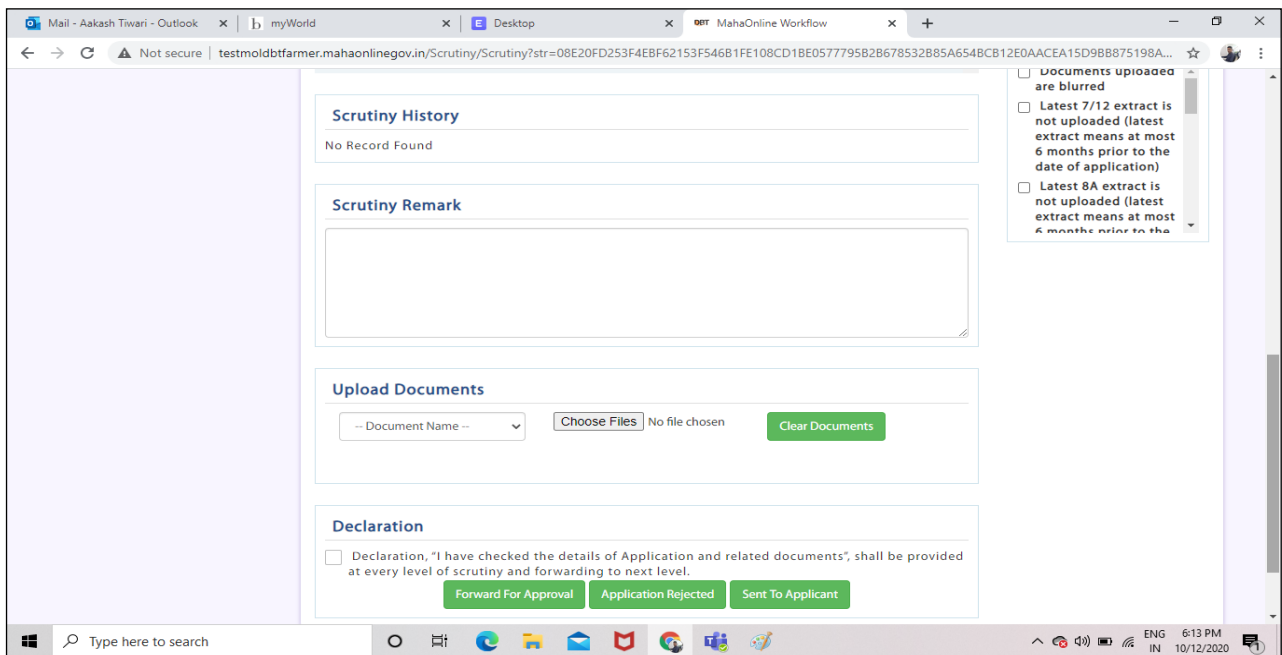
- After entering remark, User has to check on declaration and click on button “forward for approval” to send application to next desk for approval, then below message will be displayed on screen.



- After the approval, Application will be forwarded to next desk



- For the next level desk, same screen will be appeared and same scrutiny options will be displayed. Moreover, user will be able to see the remarks and details provided by previous desk on each application.



- To reject Or sent back the application, user needs to select an option “Application Rejected or Send Back to Applicant”

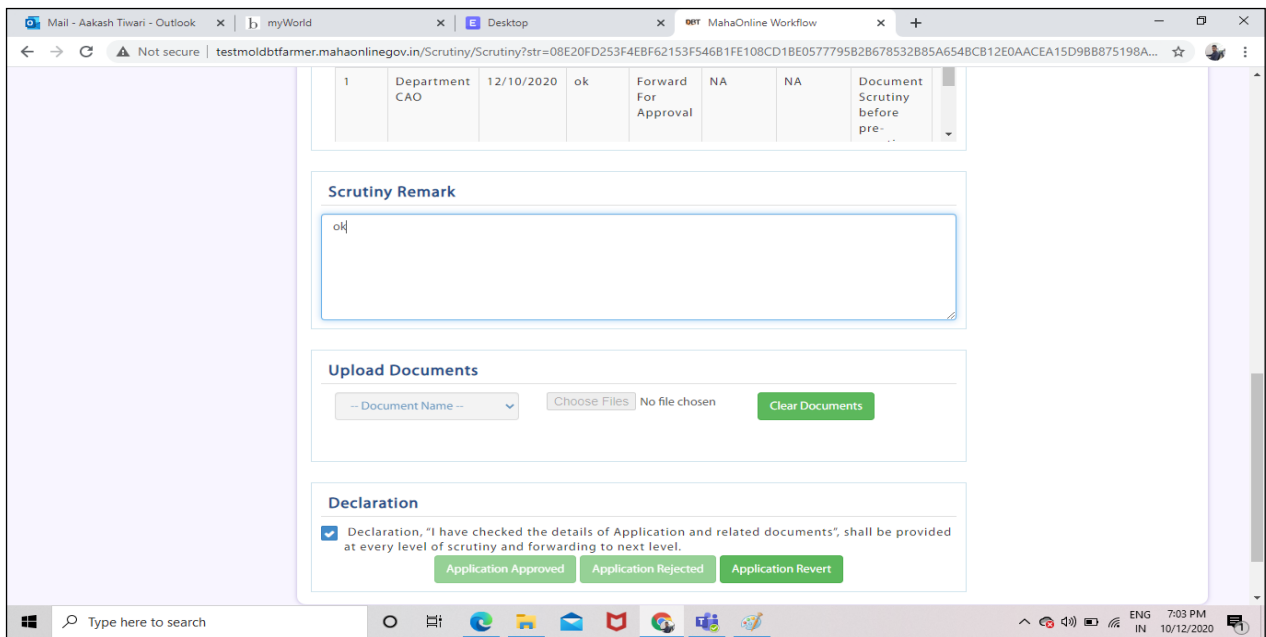
Rejection Reasons

- Death of the applicant
- Beneficiary has sold his land and he owns no agricultural land for which he has applied
- Desired crop for the scheme (in case of crop specific scheme) is not mentioned in the application

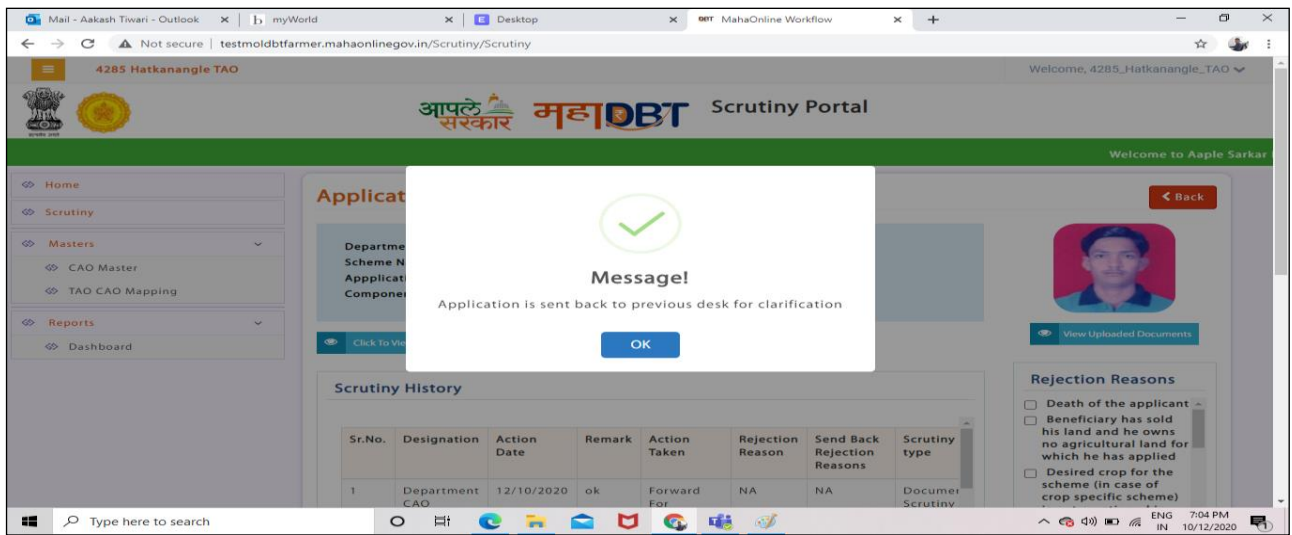
Send Back Reasons

- Documents uploaded are blurred
- Latest 7/12 extract is not uploaded (latest extract means at most 6 months prior to the date of application)
- Latest 8A extract is not uploaded (latest extract means at most 6 months prior to the

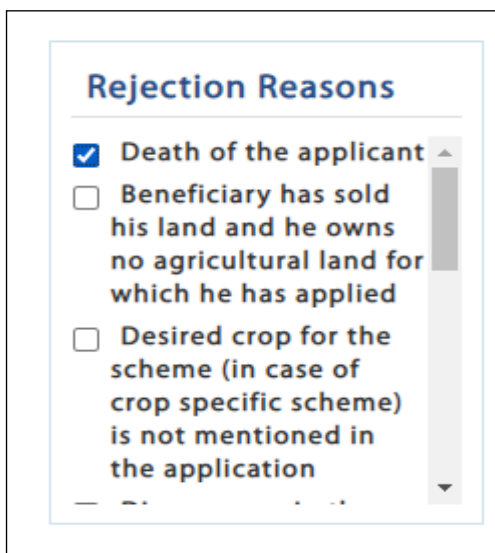
- If user selects an option for Send Back to Applicant then other two scrutiny buttons will be disabled and only "Revert to Previous Desk" or "Send Back to Applicant" button will be enabled to select



- On click of "Application Revert to Previous Desk", the application will be reverted to previous desk and if option "Send back to Applicant" is clicked then application will be sent back to an applicant.



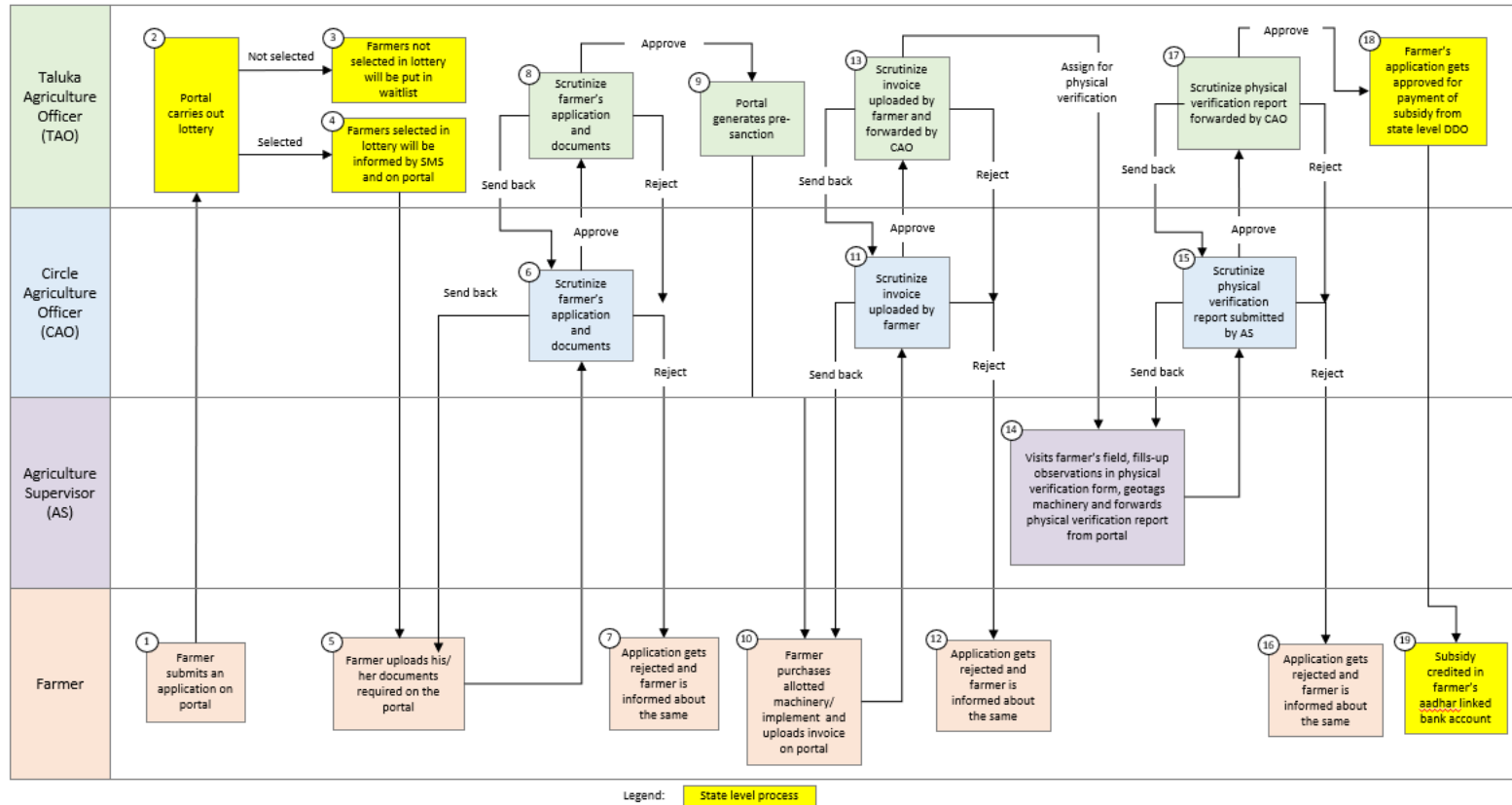
- If desk user find any discrepancy in application and wants to reject the application then user needs to select rejection reason



- On click of any reason other two buttons will be disabled and only Application Rejected option button will be enabled.
- After that if user click on reject then below message will be displayed and application gets rejected.

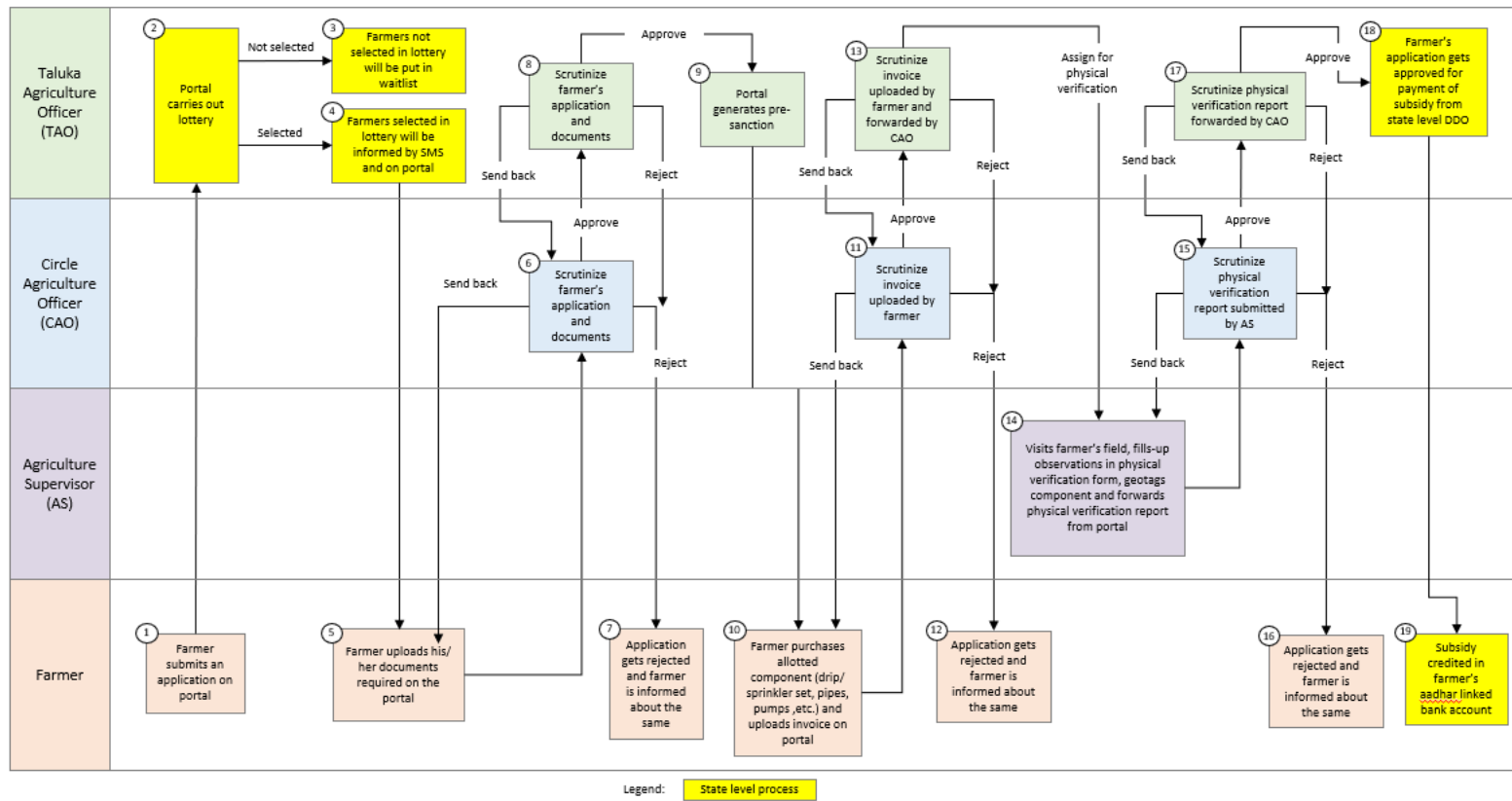
Process flow for scrutiny of Farmers' applications

1. Farm Mechanization

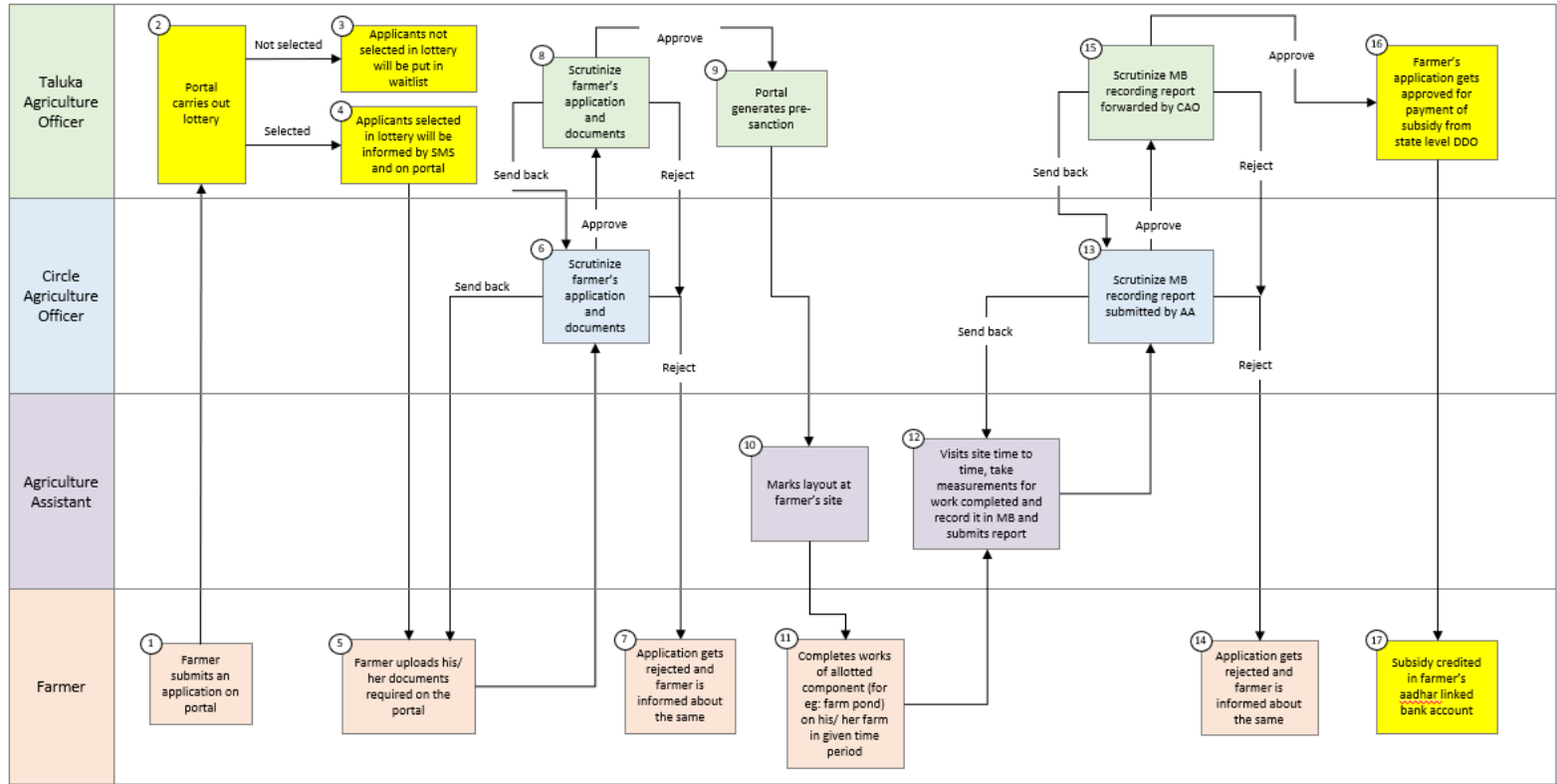


2. Irrigation Devices and Facilities

a. For components where invoices and physical verification is essential)



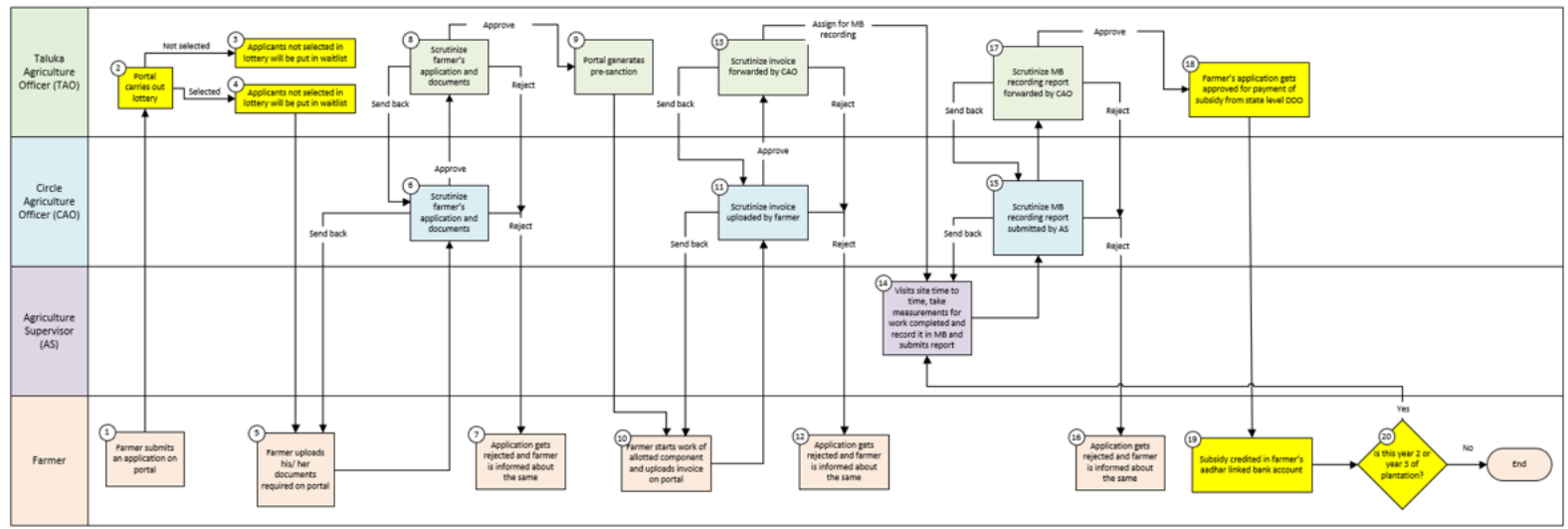
b. For components where layout marking and MB recording is essential



Legend: State level process

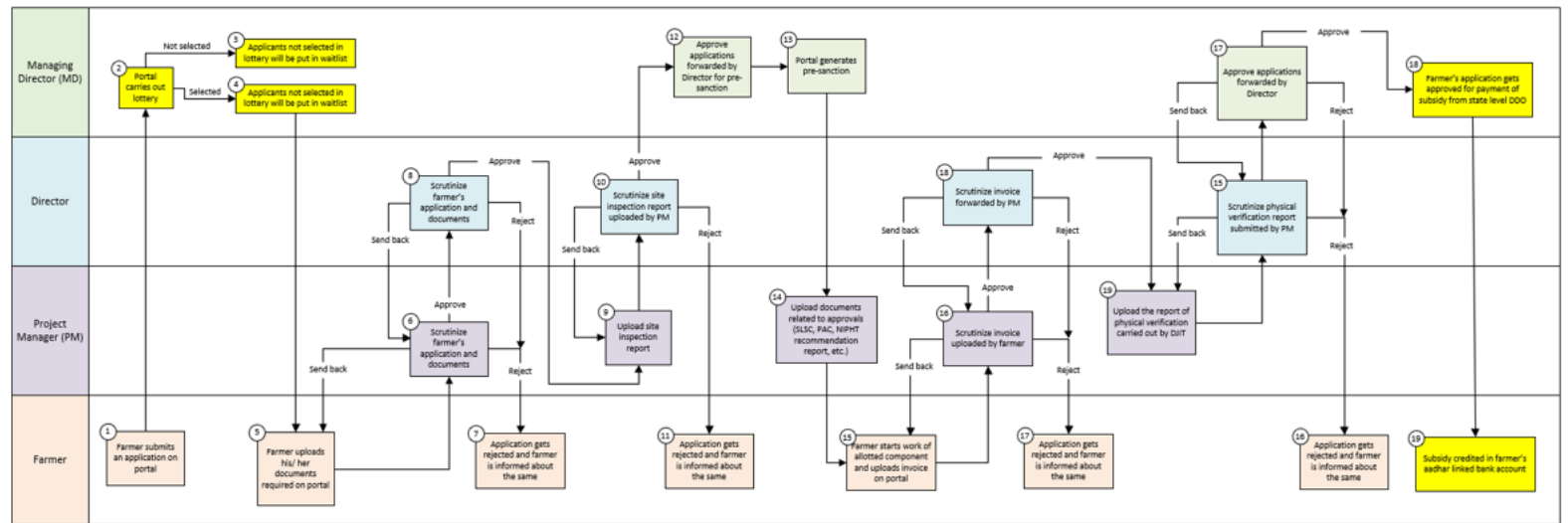
3. Horticulture:

a. In case of fruit plantation under 'Bhauasheb Fundkar Falbag Lagvad Yojana'



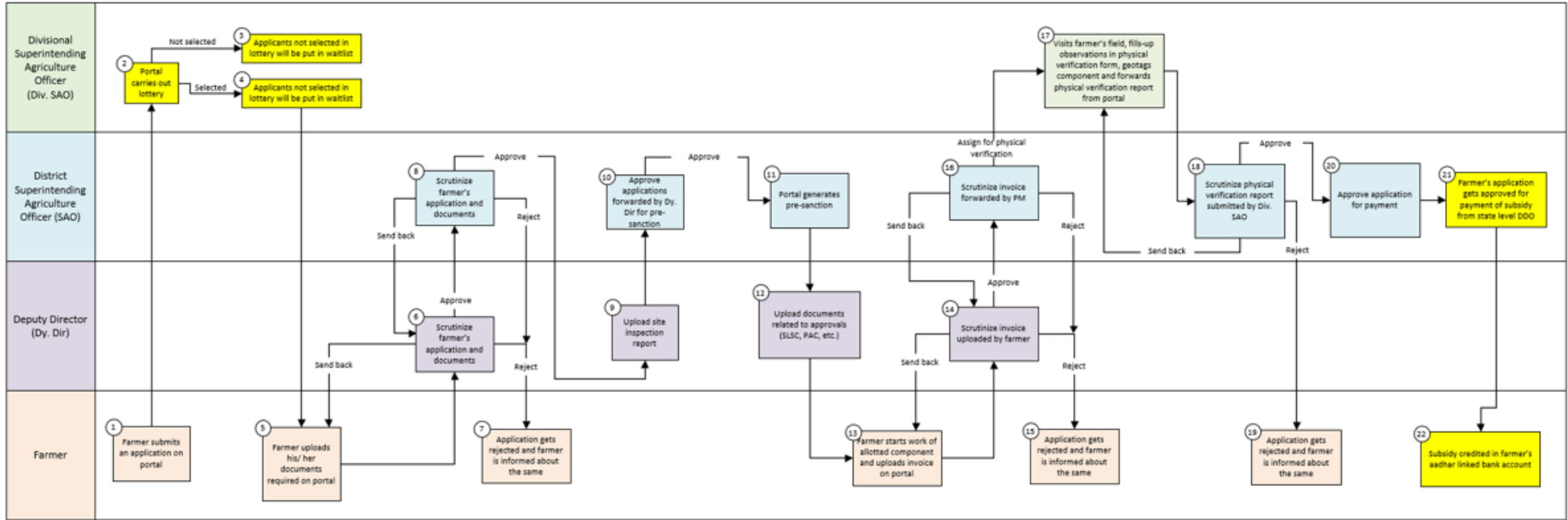
Legend: State level process

b. For project-based components under MIDH scheme where project cost is more than Rs. 25 lakhs



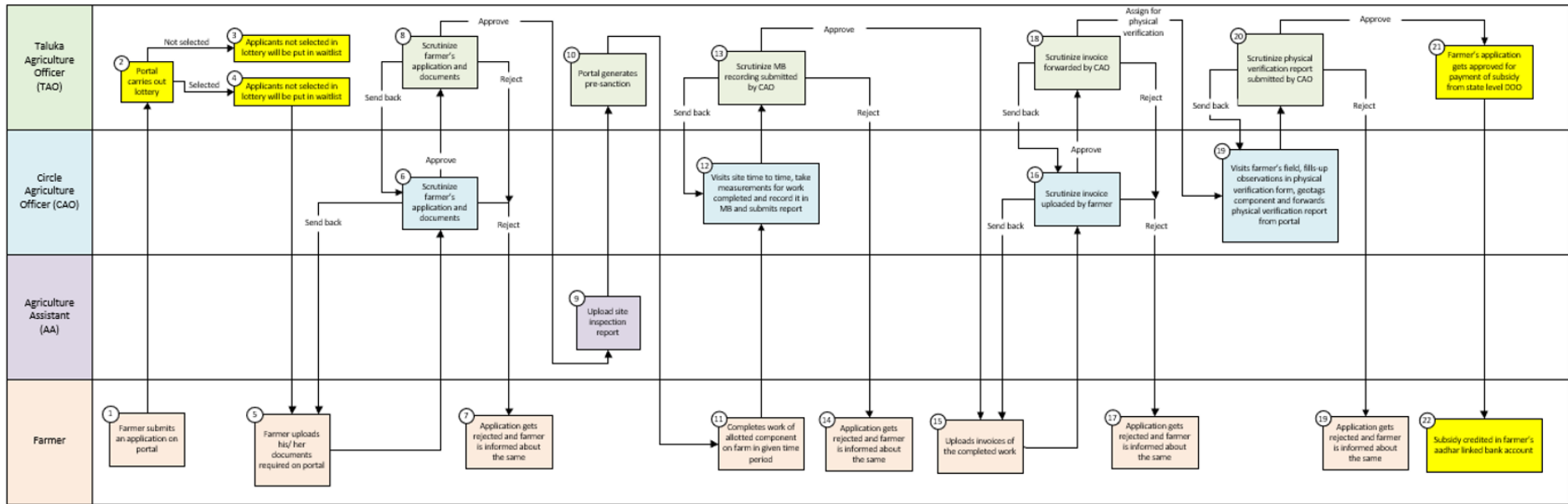
Legend: State level process

c. For project-based components under MIDH scheme where project cost is **less than Rs. 25 lakhs**



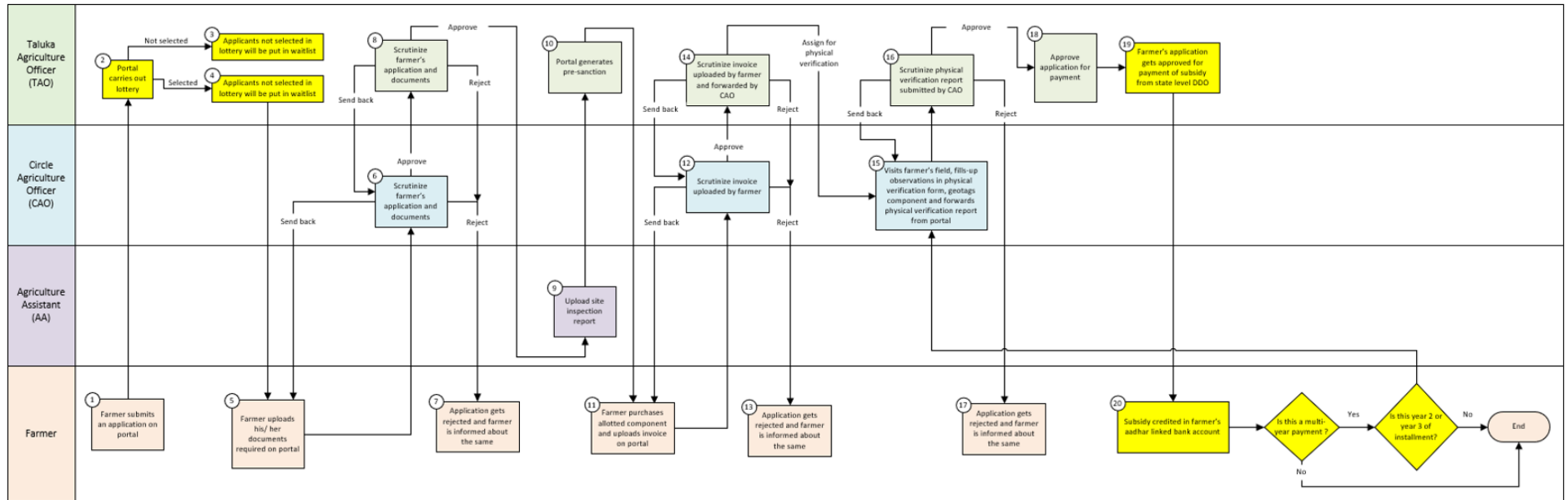
Legend: State level process

d. For non-project based components where layout marking and MB recording is essential



Legend: State level process

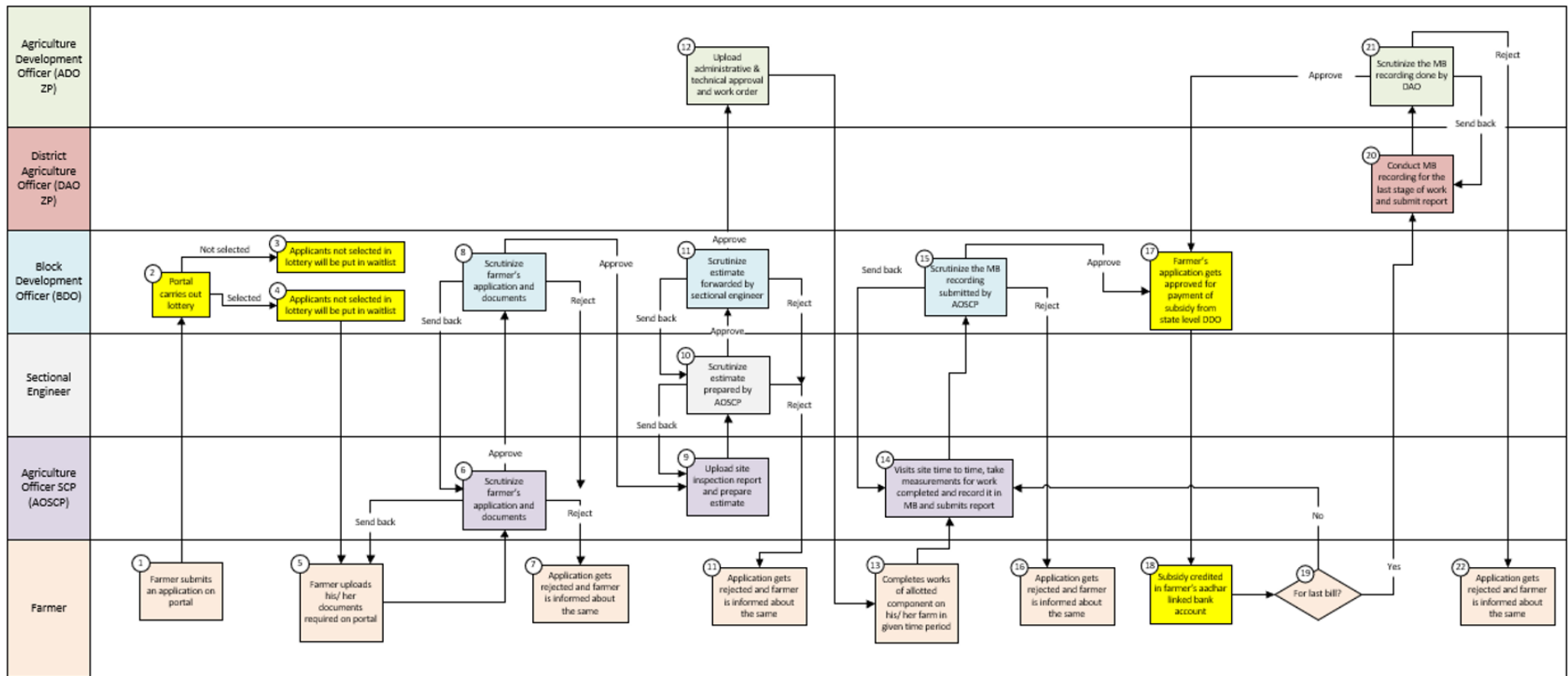
e. For non-project based components where invoices and physical verification is essential



Legend: State level process

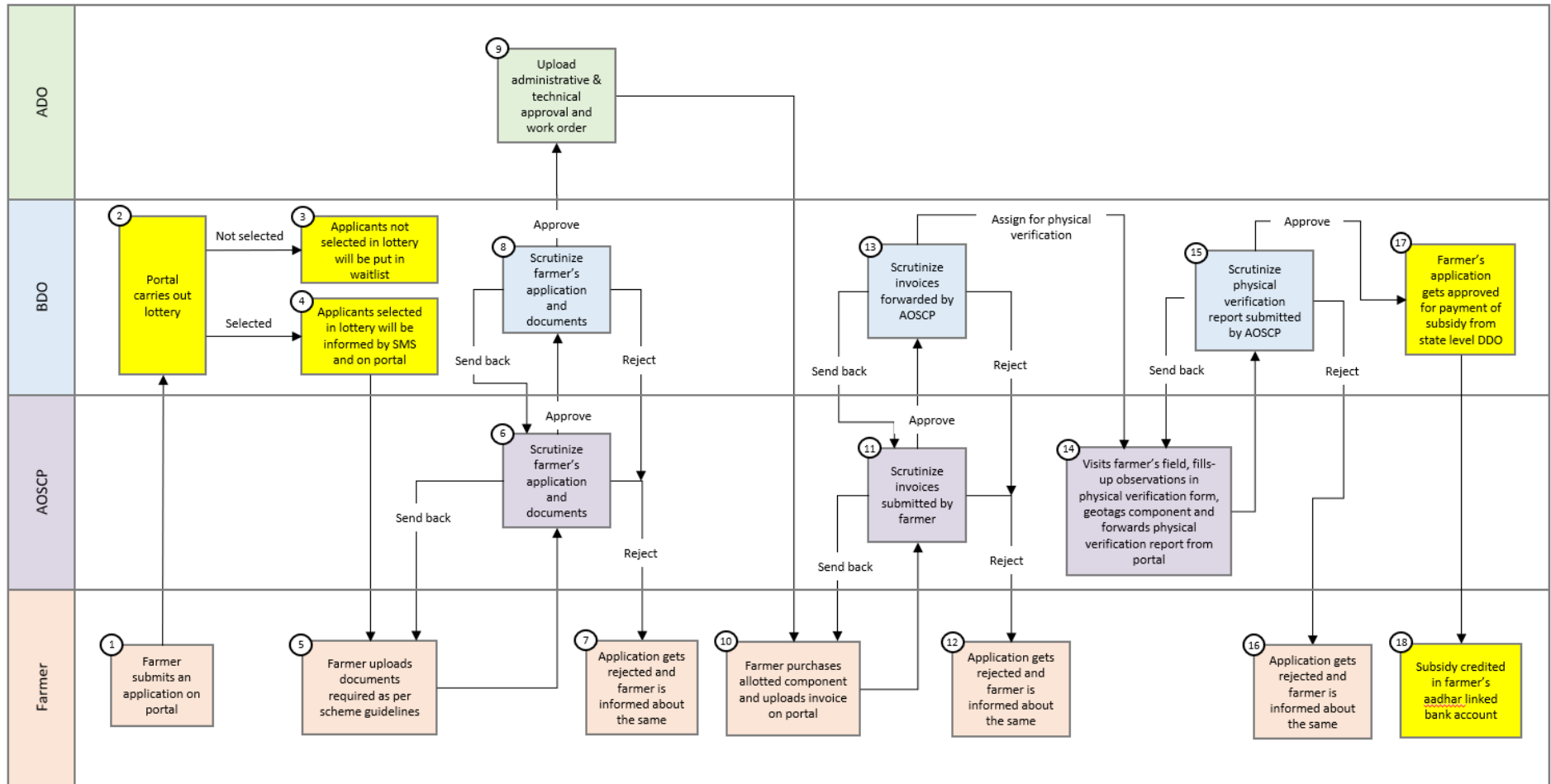
4. Special schemes for Farmers belonging to SC and ST Category

a. For components where layout marking and MB recording is essential



Legend: State level process

b. For components where invoices and physical verification is essential



Legend: State level process

- Please refer Scrutiny workflow PDF file



Tile wise process flow for scrutiny of farmer applications.pdf

